

Safe Zone

Trim Line

Bleed

Safe Zone: You should always keep your text and important images within this area.

Trim Line: This is where your piece will be cut by the guillotine.

Bleed: If your brochure has ink that goes to the edge of the sheet you must extend your artwork to fill the red bounding box labeled bleed to ensure a clean cut.

Anything you place in the bleed area is considered extra, and will be cut off to ensure your piece isn't left with a white edge along the side of the sheet.

Score & Fold Line

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8.5" x 11"

Tri-Fold Brochure

Don't forget to delete this layer.

If you don't delete this layer it could accidentally be printed.

3.6875"

3.6875"

3.625"

(This is your smaller panel)

inside left panel

inside center panel

inside right panel